



SACHI A. HAMAI
Chief Executive Officer

County of Los Angeles CHIEF EXECUTIVE OFFICE

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July 14, 2016

To: Supervisor Hilda Solis, Chair
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From: Sachi A. Hamai
Chief Executive Officer

CHIEF EXECUTIVE OFFICE REQUEST FOR MANAGEMENT APPRAISAL AND PERFORMANCE PLAN (MAPP) SALARY PLACEMENT FOR KELLY QUINN UPON APPOINTMENT TO THE POSITION OF MANAGER, CEO

The Chief Executive Office (CEO) requests approval to appoint Kelly Quinn to the vacant and budgeted position of Manager, CEO, Item No. 0845, at an annual base salary of \$166,213.92. The base salary placement for Ms. Quinn onto Management Appraisal and Performance Plan (MAPP) Tier II, Salary Range S15, Step 8 (the Board-approved range for this position), will place Ms. Quinn below the Control Point of the range. This salary is recommended based on Ms. Quinn's extensive experience and the role and responsibilities she will perform as a Manager, CEO for the Chief Executive Office.

In her capacity as Manager, CEO, Ms. Quinn will be responsible for overseeing the master planning and strategic investment efforts within the Chief Executive Office's Asset Management Branch. More specifically, Ms. Quinn will coordinate master plans and needs assessments for County departments such as examining the space needs resulting from the consolidation of the Health Agency. She will also lead the Asset Management Branch's efforts in relation to how County assets can be best utilized to support high priority initiatives such as Diversion & Reentry and Homelessness.

Ms. Quinn is an experienced professional with 28 years of experience in strategic capital planning, budgeting, and policy development for large public institutions. Since 2004, she has worked for the Judicial Council of California in roles of increasing

managerial responsibility. In her current capacity as Principal Manager for Business and Planning, she is responsible for directing long range planning and budget development for the \$4.7 billion Judicial Branch capital program, as well as the preparation and analysis of planning and financial policy. Prior to her tenure at the Judicial Council of California, Ms. Quinn worked as a planning consultant, specializing in master planning and building feasibility studies for court systems in California, Maryland, and Massachusetts. Ms. Quinn also previously served as the Director of Planning of Court Facilities for the Massachusetts Judicial Branch.

Ms. Quinn possesses a Bachelor of Arts Degree in Urban Studies from the University of California at Los Angeles and a Master's Degree in City Planning from the Massachusetts Institute of Technology.

In accordance with current practices on managerial appointments, unless otherwise instructed by the Board by July 28, 2016, the CEO will proceed with Ms. Quinn's appointment to Manager, CEO at an annual base salary of \$166,214, effective no sooner than July 29, 2016.

If you have any questions regarding this matter please contact me, or your staff may contact Stacey M. Winters at (213) 974-2617.

SAH:JJ:ADC
SMW:AY:ay

c: Executive Office, Board of Supervisors
County Counsel